



Thursday evening to bridge the gap between faculty, staff, and students.

The three alumni associations met with President Hamilton and talked about the importance of keeping the pressure on the legislature. All three alumni associations will be working on this item throughout the legislative session.

III Guest Speakers - Dana Thomas  
TOPIC: Accreditation

Dana Thomas encouraged staff participation in the UAF self study process for accreditation. Some areas were written by staff and some areas were written by administrators and faculty. All areas are encouraged to have faculty and staff participate in the process. A working draft of the self study is in process. A copy will be available on the web mid-February.

\*\*\*\*\*

2. Questions for Dale Seay on the Reclassification Process

Dale Seay from Statewide Human Resources will be the guest speaker at the December 8 Staff Council meeting. Staff forwarded the following questions on the reclassification process.

- Where is he in the process?
- Who has he talked with, specifically, to get input for the new system?
- What is the new, adjusted timeline?
- What are his recommendations so far and/or observations?
- What are the stumbling blocks to completion of the process and are they being dealt with?
- Can we obtain quarterly status reports (can be very brief) to keep our constituents informed?

What are some of the mandates and/or boundary conditions within which this issue is being worked? For example, is the UA Administration now trying to position its compensation above that of the State of Alaska so as to reduce the loss of trained staff to that employer?

Similarly, is the study required to recommend only that which UA can afford (this year, or some other year)?

If this is a staff-driven, bottom-up effort, then what goals has the UA Administration acknowledged and thus considers as satisfactory to bring successful closure to this effort?

B. Elections, Membership & Rules - D. Dekerlegand York

The Committee met on Friday, October 13 to address revisions to the Bylaws. The Committee will be working on the Bylaws throughout the year. The Committee addressed the issue of co-presidents and decided that this was not an issue they are going to pursue because they are not in favor of co-presidents. Proxy voting was also addressed. The alternate should attend the meetings when a representative is unable to attend. However, a concern was expressed about units that do not have an alternate or other representatives. The issue of recall is being worked on and a section will be included at the end of the Bylaws that addresses recall. The Committee will also address various topics related to Robert's Rules of Order.

1. Motion to Amend Bylaws

After a brief discussion, the motion was passed with unanimous approval.

MOTION PASSED (Unanimous)  
=====

The UAF Staff Council moves to amend the bylaws as follows.

EFFECTIVE: Upon Chancellor's Approval

RATIONALE: The changes to the bylaws are editorial changes reflecting terminology changes in employee classification, as well as changes that reflect the current actions of the Council.

ADD = CAPS  
DELETE = (( ))

Revised 5/23/00

BYLAWS  
of the  
UNIVERSITY OF ALASKA FAIRBANKS  
STAFF COUNCIL

Preamble

The UAF Staff Council is a representative organization for all ((Classified)) NON-EXEMPT and ((APT (Administrative, Professional, and Technical))) EXEMPT employees of the University of Alaska Fairbanks in accordance with Article I of the Constitution. The UAF Staff Council's

structure provides a means of dealing with issues concerning the welfare of employees and facilitates our role in the self governance process.

Sect. 1 (ARTICLE III. - Purposes, Rights, Responsibilities and Authority)

A. The UAF Staff Council representatives to the UAF Governance Coordinating Committee shall be the President and the President-Elect.

Sect. 2 (ARTICLE IV. - Membership)

A. REPRESENTATION

1. The UAF Staff Council shall be composed of representatives elected by permanent full-time and permanent part-time non-faculty, non-student employees. University employees who hold executive appointments shall be excluded from representation by the UAF Staff Council.
2. Representatives and alternates must be from the unit they represent.
3. Unit representation shall be as follows:
  - 1 representative for units of 1 - 50 people
  - 2 representatives for units of 51 - 100 people
  - 3 representatives for units of more than 100 people

B. ALTERNATES

1. There shall be one non-voting alternate for every representative.
2. Vacancy of a representative's seat shall be filled by the first alternate of that unit and the alternate shall serve the remainder of the term.
3. Vacancy of the alternate seat will be filled in good faith by the representative(s) choosing an eligible person from their unit.
4. If an elected representative is unable to attend a meeting, the representative will request that a (the) designated alternate attend and act as proxy.

C. LENGTH OF TERMS

1. Elected representatives and alternates shall serve two-year terms beginning January 1 and ending December 31.
2. Even numbered unit representatives shall begin their term on an even numbered year. Odd numbered unit representatives shall begin their term on an odd numbered year.

D. ELECTIONS

1. The Elections, Membership, and Rules Committee shall be responsible for conducting elections.
2. The elections for representatives and alternates shall adhere to the following time frame:
  - a. September - obtain current list of UAF staff employees and prepare nomination ballots.
  - b. THE FIRST WEEK IN October ((, first pay period-)) distribute request for nominations, which are due two weeks later, and prepare election ballots from the nominations.
  - c. THE FIRST WEEK IN November ((, first pay period - )) distribute the ballots which are due two weeks later. The votes shall then be counted and verified.
  - d. December, during the Staff Council meeting - a report shall be presented on the outcome of the elections.
  - e. JANUARY 1 ((, during the Staff Council meeting

- )) newly elected representatives take office.

3. Elections for President-Elect shall be conducted as follows:

- a. Notice of election to fill the office of President-Elect shall be announced in the regular meeting in March for the election to be held in May.
- b. Suggestions for possible candidates shall be presented to the Elections, Membership and Rules Committee in order to prepare a slate of serious candidates for presentation to the Staff Council.
- c. Call for nominations will take place during the May meeting where the slate of candidates will be presented and any further nominations from the floor will be accepted.
- d. Voting shall be limited to representatives and designated alternates by using secret ballots on site and using voice vote for the outlying areas.
- e. Three non-candidate representatives shall count the ballots.

4. Special elections for President and President-elect shall be conducted as follows:

- a. One month notice of election for the President-Elect shall be given if that office is vacated.

AR PRESIDENT (following) follow 061J.cTJ 0 fltaneriolyns, forcrtur M.923 TD (year,-77on)-4ginnprov-77( r)-46 1nT1e PRESIDENT aB

June 1 and ending on May 31.

Sect. 4 (ARTICLE VI. - COMMITTEES)

A. STANDING COMMITTEES

THE COMMITTEE. ((The president shall appoint a chairperson from the elected representatives.))

b. As an ex-officio member of the committee, the president is charged with communicating concerns of the Rural Affairs Committee to the Chancellor and System Governance Council.

c. The committee shall have the following responsibilities:

1. Oversee the general welfare of the UAF community not residing on the Fairbanks campus.

2. Monitor all activities affecting compliance with the Rural College mission statement of the

December 8 Staff Council meeting. A special orientation meeting



