

MINUTES  
UAF STAFF COUNCIL MEETING #110  
Wednesday, September 15, 1999  
Wood Center Ballroom

I Bev Frey called the meeting to order at 8:35 a.m.

MEMBERS PRESENT:

Baergen, A.  
Bender, L.  
Candler, R.  
Comstock, S.  
Downes, I.  
Duvlea, P.  
Enochs, K.  
Hazelton, G.  
Martyn, P.  
Parzick, J.  
Powell, D.  
Rogers, P.  
Scholle, M.  
Simmons, H.  
Sowell, P. (for P. Rounds)  
White, P.

MEMBERS ABSENT:

Anderson, L.  
Aslam, D.  
Barnebey, T.  
DeKerlegand, D.  
Evans, C.  
Gieck, B.  
Heineken, H.  
McClellan, L.  
Murawsky, N.  
Wilson, K.  
York, R.

OTHERS PRESENT:

Bauer, T.  
Estes, S.  
Hagen, D.  
Mosca, K.  
Poole, J.  
Sturm, C.  
Williams, F.

B. The minutes to meetings #108 (May 12, 1999) and #109 (June 2, 1999) were approved as distributed via e-mail.

C. The agenda was adopted as distributed via e-mail.

D. Bev Frey passed the gavel to Irene Downes.

E. President's Report - I. Downes

President Downes' first order of business was the following resolution of appreciation for Bev Frey, which recognizes the outstanding servicol do o ol dl.

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President Downes outlined her goals for the coming year, which includes a very active Staff Council. These goals include parking and the concerns expressed regarding the increasing fees; salaries and those staff red lined. Career ladders is another area to look into. Also the UAF Advocacy group which provides community awareness on the importance of a strong university within Alaska is another goal. Staff Affairs will be addressing some of these issues.

Student Retention - President Downes spoke with Mike Mills regarding staff involvement in retention and the key roll staff plays. There are a number of committees working on this issue and another committee would be redundant. Mike Mills recommended some activity with the UAF scholars, and President Downes is open for suggestions. Sarah Comstock reminded representatives that the first training session will be on student employee recruitment and retention.

Board Meeting Areas which will affect staff this year include the rewrite of human resources policies. The rewrite is a matter of housekeeping because of the redundancy in the policies and to consolidate some policies. Janet Jacobs, executive director of Statewide Human Resources presented a report to the Board on the tuition waiver. Legislator John Coghill has introduced a bill to abolish this benefit.

The Board supported a yes vote on the dividend issue. The budget does not look positive. The UAF Advocacy group is essential to get support for the University. Staff Alliance will also be working on grass root efforts. Legislators want to hear from their constituents. Get the word out to your constituents and neighbors and speak to your legislators.

The Information Technology policy P02.07.01 is in draft form and the board will be addressing this.

Thank You - President Downes thanked the representatives for electing her and encouraged representatives to contact her if they have comments or questions at fneid@uaf.edu or 474-7339.

## II Committee Reports

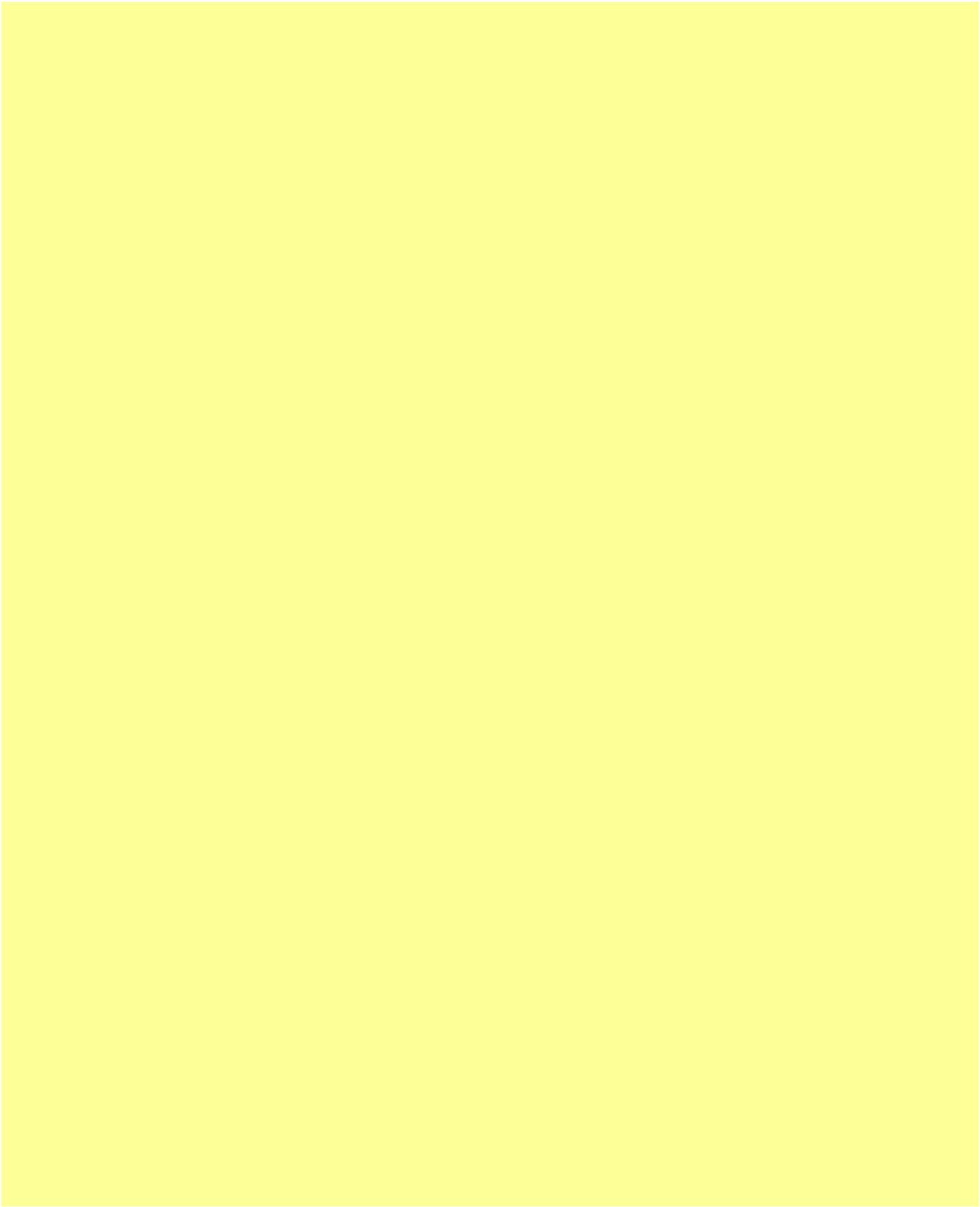
### A. Rural Affairs - H. Simmons

Rural Affairs will have their first meeting on October 4 at 11:00 a.m. in Wood Center Conference Room A. Student recruitment and retention will be one of the items on their agenda this year.

### B. Staff Affairs - L. Anderson

Lydia Anderson was unable to attend the meeting. Kathy Mosca gave a brief report. Representative Anderson drafted a survey to acquire input regarding Staff Council from staff across the campus. An ice cream social was recommended after the October 8 Staff Council meeting, where staff would receive free ice cream in exchange for filling out the survey. The survey is very basic and includes questions such as have you attended a Staff Council meeting, what concerns do you have, etc. Faculty and students would only be charged 50 cents a scoop for the ice cream.

the rural sites can utilize. President Downes stated that Carone



community about the University of Alaska Fairbanks. This group will help to get the Fairbanks community involved in supporting the University by communicating with community groups and their legislators and promoting higher education IN ALASKA.

IV Vice Chancellor for Administrative Services Remarks - F. Williams

Kate Fenton is the new director of Financial Services. Gary Yee has moved over to Grants and Contract Services and will be working on streamlining their services. David Woodall has accepted the position of dean for the College of Science Engineering and Mathematics and will be arriving in Fairbanks mid-October.

Food Services Staff, faculty, and students are encouraged to forward their comments to the Food Service Advisory Board.

Polar Express - The one card system at UAF is up and running. Sue Wilken and Scott Ebanes have spear headed this project.

UAF acquired additional funding for the bachelor of education program, associate degree in nursing, rural workforce development, applied business, and graduate student stipends.

Parking - Tim Bauer from the Business Office addressed how parking fees are utilized and passed out a brochure on Parking. Here are the facts. Left over funds from FY98 were used to increase the number of parking spaces on campus. In FY99 just about every department, Physical Plant, Business Office, and Police, overspent their budget. Electricity usage increased in FY99. The stairway from the Taku lot needed major improvements. The number of regular decals also declined. The Police Department changed their philosophy on how they issue citations, thus the sharp decline in revenue. The Business Office purchased a parking program for their operations. The FY00 budget is the same as FY99. Tim Bauer stated that he will be out of town, but would be available to answer questions from the Ad Hoc Committee after October 4.

V The Council took a five minute break.

VI Guest Speaker

A. Carone Sturm, Director, Center for Distance Education & Independent Learning

The Center for Distance Education and Independent Learning web site is located at <http://www.dist-ed.uaf.edu>. The web site provides information on the programs that are offered. The Center for Distance Education has been operational for approximately 40 years throughout interior Alaska. In 1987, after a reorganization of the rural campuses, the Center came under the College of Rural Alaska. The Center also coordinates the delivery of courses between the rural campuses, as well as UAF. As technology improves the Center continues to enhance their operation. Instructors are encouraged to transfer their course material to some new software called blackboard. Independent learning courses are appealing to staff because they can further their education in a manner that is convenient with their own schedules. Courses are semester based or year long and tuition waivers apply.

Another aspect of the Center for Distance Education and Independent Learning is NETg. The University of Alaska is one of five universities in the US to partner with Gartner Group, a recognized authority on information technology. Gartner's learning division was recently acquired by NETg, enhancing significantly the computer-based offerings previously available solely on UA's Electronic Learning Center. This unique partnership provides students, staff, and faculty access to a wealth of computing-related research and training. There are 400 titles available in subjects ranging from Microsoft Office products to Novell Netware. You can download an entire NETg course to your desktop computer, or you can use a standard internet browser to complete your course outline. The URL for NETg is <http://netg.alaska.edu>.

VII Governance Reports

A. ASUAF - S. Banks

No report. Stacey Banks is attending a student leadership conference in Washington DC.

B. Alumni Association - J. Poole

Alumni Reunion - The alumni were thrilled with what they saw on campus over the summer from the supercomputing center to the botanical gardens. Awards were presented to Larry Duffy - alumni achievement award for professional excellence, community service award went to Terese Sharp, university support award went to Ann Tremarello, and former regent Mike Kelly received the distinguished alumni award.

Jake Poole and President Downes met in early September to address how staff can get more involved with supporting the university and getting the word out.

The new road opening up off the intersection of College and University has been named Alumni Drive. The new road will open on September 28. This spring a time and temperature sign will be added. If you would like to contribute to this new sign, contact the Alumni Relations at 474-7081. Also, the office manager for Alumni is going to graduate school and there is a vacancy. If you are interested, contact Jake Poole.

VIII Comments and Questions - none

IX Announcements

Governance Office The Governance Office will be temporarily relocated to 221 Moore from September 27 through October 15 while third floor Signers' Hall is re-carpeted and the wiring is upgraded. Representatives were encouraged to get their updated constituent lists in as soon as possible.

X The meeting was adjourned at 10:45 a.m.

Tapes of this Staff Council meeting are available in the Governance Office, 312 Signers' Hall, if anyone wishes to listen to them.

Submitted by Kathy Mosca, Staff Council secretary.