

AGENDA
UAF STAFF COUNCIL MEETING #165
Friday, 14 October 2005 8:45 – 11:15 a.m.
Face-to-face No audio-conference
Wood Center Carol Brown Ballroom

1. 8:45-8:50 CALL TO ORDER AND ROLL CALL
 - A. Adopt Staff Council #165 Agenda, Friday, 14 October 2005
 - B. Approve Staff Council Minutes #164, Wednesday, 14 September 2005
2. 8:50-9:00 OFFICER'S REPORTS
 - A. Maya Salganek, President Staff Council
 - B. Jeff Stepp, President-Elect Staff Council
3. 9:00-9:05 PUBLIC COMMENT
4. 9:05-9:25 GUEST
 - A. Chancellor Stephen B. Jones

ACTION

5. 9:25-9:45 OLD BUSINESS
 - A. Staff Council Administrative Committee Retreat

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ACE9:00 OFFICER'S BUSINESS

- E. Ad Hoc Committee on Work Place Ethics, Dorene Walrath
- F. Draft Ad Hoc Chancellor's Recognition committee rewrite - Attachment #7 and Website link for Chancellor's Recognition award as approved February 5, 1997 <http://www.uaf.edu/uafgov/staff/chancellor-recognition/>

Committee Reports if available may be viewed at <http://www.uaf.edu/uafgov> University News Room Announcements – Please check for Staff Council Announcements: <http://www.uaf.edu/news/news.html>

10. 10:40-10:50 EXTERNAL COMMITTEE REPORTS

- A. Chancellor's Campus Diversity Action Committee
- B. Governance Coordinating Committee – Maya Salganek
- C. Master Planning Committee – Gary Newman, Attachment #8
- D. Master Planning Subcommittee on Circulation and Parking – Annette Chism
- E. Strategic Plan Committee: Jackie Alleyne-McCants

External committee reports will be attached to the agenda if available.

11. 10:50-10:55 UAF COMMUNITY EVENTS

- A. **Ice, Lights and Northern Nights: A Gala Celebration Saturday, October 15 • 7 PM**
A Gala Celebration at the University of Alaska Museum of the North featuring elegant hors d'oeuvres, sparkling drinks, music and dancing. Attire is Black Tie optional. Tickets are \$75. The Gala is sponsored by Wells Fargo with beverages provided by Specialty Imports.
- B. Thursday, October 20, 2005 from noon-1:30 at the Wood Center Carol Brown Ballroom

12. 10:55-11:00 STAFF COUNCIL ROUNDTABLE

13. ADJOURN

Staff Council Meeting #165/Attachment #1
UAF Staff Council #165
Friday, 14 October 2005

STAFF COUNCIL MEETING SCHEDULE FALL 2006 – SPRING 2007
*(sent as an attachment)

Staff Council Meeting 165 Attachment #2
UAF Staff Council #165
Friday, 14 October 2005

Staff Affairs Committee Report
September 26, 2005 9:00 am

- I. Roll Call
- Present: Jackie, Faith, Gabrielle, Liam, Nici
- Excused: - - Absent: Susan, Steve, Barbara, David

II. UAF Community Service Outreach Program

A. Two versions of a motion requesting the creation of paid leave to perform volunteer work have been rejected by Chancellor/HR with legitimate concerns that SA couldn't resolve. Where do we want to go with this topic?

What opportunities currently exist for staff to perform volunteer work encouraged by, supported by, or lead by UAF? Talk to Development Office, University Relations, and Chancellor's Office? * How many staff take leave to volunteer? Faith will talk to Josh Steadman to find out what work has already been done to answer this question.

B. Parking changes presented at last SC meeting.

In general the information presented was well received.

Lots of changes; several people thought that the changes are being communicated better than previous parking leadership did.

C. Are staff being "required" to take courses for self improvement and Pay out of pocket? Liam will talk to Diane/Maya to

Adjourn

Staff Council Meeting 165 Attachment #3
UAF Staff Council #165
Friday, 14 October 2005

Rural Affairs Committee Meeting Minutes of October 6, 2005

- something at their sites to help get rural faculty and staff to complete the Health Risk Appraisal forms.
6. Update on Campus Diversity – Denise reported on their last meeting and their concerns. Two major concerns is the change to selective enrollment and the need for more rural representation at their meetings. Each member was asked to find someone from their campus to participate in these meetings. Their next meeting is November 10th at 11:30 a.m.
 7. AFN Agenda – Denise had copies of the AFN agenda's and asked if anyone wanted copies. Denise will ask Joe Mason to put them out on CRCD's list serve.
 8. Roundtable – Cancelled due to time.
 9. Announcements – Our next meeting is scheduled for Thursday, November 3, 2005 at 10:00 a.m.
 10. The meeting adjourned at 11:04 a.m.

Staff Council Meeting 165 Attachment #4
UAF Staff Council #165
Friday, 14 October 2005

EMR Committee Meeting Report - October 3, 2005
Present: Gary Newman, chair, Leah Swasey, Lynette Washington
Absent: Mary Pat Boger, DeShana York

Status of online elections: Maya talked with Chancellor Jones about the difficulty in getting computing services assistance in having Staff Council get on line elections. He was given the previous documentation Gary and Leah had developed and in turn forwarded it to Steve Smith, head of IT services for UAF/SW (now called OIT – “Office of Information Technology”). Steve Smith replied to Maya last week that he was going to assign this to someone and have that person contact us. No contact to date, but we will contact him this week. Re-align Units 7 & 9, based upon UAF organizational changes in Enrollment Management. We still do not have a clear picture of exactly who moved. Lynette has been trying to work with PPA's, Susan Miller with UAF HR, and also pending information from rep Cheryl Conner, who is affected by this change. Once this is done, EMR can make these changes in our unit structure and examine changes in reps/alts. A rough estimate is that up to 60 staff would be affected and we want to be careful to make only the correct changes. Regular elections are typically held in November for 2-year terms to begin the following Jan. Even units are up this time. EMR needs to make sure we have candidates set for each even unit. A slate of candidates needs to be in hand by Oct. 24. EMR members were assigned to follow through with units/reps as follows:

- Unit 2 – DeShana York
- Unit 4 – Leah Swasey
- Unit 6 – Gary Newman
- Unit 8 – Mary Pat Boger
- Unit 10 – Leah Swasey
- Unit 12 – Gary Newman
- Unit 14 – Mary Pat Boger

Leah offered the idea of having a task calendar of EMR duties to help guide us in knowing what we have to regularly do on a monthly basis. This may be a handy thing to have for incoming members, chairs, and perhaps also as a tool for other committees. Leah will work on an outline to be presented at Admin meeting. This concludes the EMR report. Notes taken by Gary Newman

Staff Council Meeting 165 Attachment #5
UAF Staff Council #165
Friday, 14 October 2005

UAF Staff Council Advocacy Committee - 9/15/2005, noon-1:00, Wood Center Cafeteria

To recognize University of Alaska faculty and staff for their sustained outstanding contributions toward accomplishment and enhancement of the mission of the UAF.

ELIGIBILITY

All staff and faculty members excluding deans, directors, and executive staff occupying any position at the University of Alaska Fairbanks are eligible to receive recognition as outlined in this program.

PROGRAM OUTLINE

The recognition program will consist of:

Public Recognition: For service that is work related or a public relations effort that is noteworthy by any University of Alaska Fairbanks' employee. Recognition is a plaque and gift as determined by the Chancellor. All departments are encouraged to recognize their employees in addition to this award. The Chancellor shall maintain this program in conjunction with the UAF Staff Council. A copy of the award will be placed in the employee's personnel file.

EMPLOYEE RECOGNITION SUBMITTAL FORM

AWARD: Non-Supervisory Supervisory Monetary

NAME: _____ (name of person being nominated for recognition.):

DEPARTMENT: _____

DATE: _____

Please include a cover letter (use an additional sheet of paper if necessary).

Why do you think this person deserves this award?

Please include detailed compelling examples. If this is a monetary award

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5. Design and Construction Director Steve Titus presented a plan to add locker rooms on the south wall of the Patty Ice Rink, external to existing structure for \$1 mm. The MPC was concerned about how well this would blend in to the existing building.

This concludes the Master Plan Committee report.

External Committee Report:
Chancellor's Budget & Planning Committee:

The Budget & Planning Committee has met a few times. The next meeting is scheduled for November 2nd. One of our priorities has been to try and determine the best way to handle the FY06 Performance Based Allocations. A small sub-committee has been setup to look at factors used for the report card system favored by Statewide. The other item we are starting to address as a committee is the FY08 Budget development.

For More information contact the UAF Governance Office
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