

Curricular Affairs Committee

Draft Meeting Agenda

Friday, August 11, 2017

6:00 PM, Wood Center Room 304 Downstairs

Call in Number: 800-441-1111 Pin: 999999

Members present: Eileen Harney, Deena Waters, Kate Quick, Karen Taylor, Nicole Cundiff, Owen Guthrie, Il Sang Ahn, Veronica Plumb, Hayley Williams, Holly McDonald, Amy Bristol, Julie Riley

- F: Designating a Minute Taker for the meeting: Kate Quick
- G: Welcome to G and Introductions
- H: Approval of Amendment of Agenda
  - Mo: new business, Je: to future meeting
  - appro: as amended
- I: Election of CRC Chair for G: Nicole Cundiff
- J: Election of CAC Chair for G: Eileen Harney
- K: Approval of Minutes: See Google Calendar: approved
- L: Practicalities
- M: Meeting time: Stay with Mondays at G:
  - AdCom will meet F: Mondays: Eileen will send out a doodle poll
- N: Meeting length: 60 minutes: 15 minutes:
  - Doodle poll will be for 15 minute chunks, but meetings will be 60 minutes unless needed
- O: Old Business
- P: Update on ANT summer developments: Eileen and Nicole:
  - SOM has withdrawn their previously voiced concerns and will embrace the new requirement
  - Sorts of work to be done with course approval and logistics of rollout: New members welcome and encouraged to participate
  - Regular meeting times to be determined, esp for Sept Oct
- Q: Update on Syllabus website: Nicole:
  - Updated form available through CourseSeaf
  - We need a pdf version of syllabi checklist for use among departments/campuses
  - Online website checklist to be released on 8/15: Don't expect perfection: These items

Dean of students How with a new title Office will be in charge of maintaining website

cÈ Summer Advising Motion for September Meeting ÈileenD

Mandatory advising

