

**DRAFT MOTION:**

The UAF Faculty Senate moves to amend the Appeals Policy for Academic Decisions Other Than Assignment of Grades, as shown below.

EFFECTIVE: Immediately

RATIONALE: TO BE ADDED BY SADAC

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\_\_\_\_\_  
President, UAF Faculty Senate

APPROVAL: \_\_\_\_\_  
Chancellor's Office

DATE: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_  
Chancellor's Office

DATE: \_\_\_\_\_

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CAPS and **Bolded** – Addition; [[ ]] – Deletion

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The following procedures are designed to provide a means for students to seek review of academic decisions alleged to be arbitrary and capricious. These academic decisions may involve non-admission to or dismissal from any UAF program that were made by a department or program through the department chair, or involve pass/fail decisions by a committee of faculty on non-course examinations (such as qualifying, comprehensive or thesis examinations) or satisfactory/unsatisfactory evaluations on student reviews (such as the annual review of graduate student performance). Before taking formal action, a student must attempt to resolve the issue informally. A student who files a written request for review under the following procedures shall be expected to abide by the final disposition of the review, as provided below, and may not seek further review of the matter under any other procedure within the university.

## II. Definitions

- A. As used in the schedule for review of academic decisions, a class day is any day of scheduled instruction, excluding Saturday and Sunday, included on the academic calendar in effect at the time of a review. Final examination periods are counted as class days.
- B. "Department chair" for the purposes of this policy denotes the [[administrative chair]] **ELECTED FACULTY MEMBER RESPONSIBLE FOR THE** [[of the]] academic unit offering the course (e.g., [[head,]] chair [[or coordinator]] of an academic department, or



2. The 5-member review committee will be appointed as follows:

a. The Provost shall appoint one non-voting [tenure-track] faculty member **HOLDING ACADEMIC RANK, WHO IS REPRESENTED THROUGH THE CURRENT APPLICABLE COLLECTIVE BARGAINING AGREEMENTS**

c. Throughout the proceedings, the committee will encourage a mutually agreeable resolution.

d. The mandatory first item of business at this meeting is for the committee to rule on the validity of the student's request. Grounds for dismissal of the request for review are:

- 1) The student has not provided sufficient reason in support of the allegation that the academic decision was arbitrary and capricious.
- 2) This is not the first properly prepared request for appeal.
- 3) The request was not made within the policy deadlines.

e. In the event that the committee votes to dismiss the request, a written notice of dismissal must be forwarded to the student, instructor, [[d]]Department chair,

1) direct the program instructor or [[d]]**D**